

<b>Animal Boarding Inspection</b>	
<b>Applicant: Lynn Leary</b>	
<b>Address: 58 Wolsey Way, Lincoln LN2 4SJ</b>	
<b>Inspecting Officers: City of Lincoln Council Licensing Officer and Animal Warden</b>	
<b>Date of inspection: 12/04/2018</b>	
<b>How many Dogs does the applicant have: 1 small dog</b>	<b>LICENSING OFFICERS COMMENTS</b>
<b>CONSTRUCTION</b>	
Size of premises and exercise facilities	2 bed Bungalow, Living Room, Dining room, Kitchen, Conservatory and good size enclosed garden.
Dogs must live in the home as family pets. There must be no external construction of buildings, cages or runs.	No external buildings.
The premises shall have its own entrance and must not have shared access e.g. communal stairs.	It is a detached bungalow, not sharing access, access to back garden is gated and has a further gate inside.
There must be adequate space, light, heat and ventilation for the dogs.	I believe there is adequate space for small dogs, good lighting and heating in all rooms. Dogs have access to the conservatory which leads to the back garden if too hot.
As far as reasonably practicable all areas/rooms within the home to which boarded dogs have access, must have no physical or chemical hazards that may cause injury to the dogs.	No signs of any physical or chemical hazards that may cause harm/injury to dogs.
There must be sufficient space available to be able to keep the dogs separate if required.	Yes, separate rooms with cages if required.
<b>CLEANLINESS</b>	
All areas in which the dogs have access to must be kept clean and tidy, kitchen, living room, garden etc	All rooms to the property were in clean and tidy order.

APPENDIX J : written report

<b>FOOD AND WATER SUPPLY</b>	
Check food storage where the food will be kept (airtight containers for dry foods, uncooked food and the remains of opened tins must be stored and covered in non-metal, leak proof containers in the fridge)	No issues with the food storage, kept out of reach for dogs, will feed dogs one at a time and in separate rooms.
Check the Licensee knows about water supply and ensuring food and drinking bowls are kept clean and that each dog must have its own bowl.	Checked with applicant, and always fresh water will be supplied. Informed applicant that bowls must always be cleaned, is aware, after each meal the bowls will be clean.
<b>DISEASE CONTROL AND VACCINATION</b>	
Check the licensee has proof of vaccinations on the premises and that it has been completed 4 weeks before	Yes, before the dogs are boarded they will get proof of vaccinations, from the booklets that you take to the vets, will be kept on the applicants premises. If anything has changed regarding the dogs the applicant will be informed as part of the process.
First Aid Kit suitable for use on dogs must be available and accessible on site	Applicant has First Aid Kit suitable for dogs. On site located in the kitchen, easily accessible.
Check the Licensee is registered with a Vets	Yes she is registered with her own LincVet (Wragby Road) and also through Vippies Vets Whitegates Veterinary Practice (Washingborough).
<b>ISOLATION AND CONTAGIOUS DISEASE</b>	
Dogs showing signs of any disease or illness shall be isolated, check the premises has sufficient facilities	Dogs that are showing any signs of disease or illness will be taken into a room of there own where there is a dog crate if needed. Room also has good lighting and widows.
<b>REGISTER</b>	
Check the Licensee has a register of all dogs boarded and contains the following: (check they know register must be kept for 2 years)	This will be made available from vippies, containing all of the information below. This will be with the applicant once she is boarding dogs.
<b>Date of arrival</b>	
<b>Name of dog, any identification system such as microchip number</b>	
<b>Description, breed, age and gender of dog</b>	
<b>Name, address and telephone number of owner or keeper</b>	

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<b>Name, and address and telephone number of contact person whilst boarded</b>	
<b>Name, address and telephone number of dog's veterinary surgeon</b>	
<b>Anticipated and actual date of departure</b>	
<b>Proof of current vaccinations, medical history and requirements</b>	
<b>Health, welfare nutrition and exercise requirements</b>	
<b>SUPERVISION</b>	
No home where there are children under 5 will be licensed	No children at premises.
<b>EXERCISE</b>	
Check the outside area is suitable, must not be shared with other residents, must be secure and safe. Fencing must be adequate to prevent any animals escaping with no dangerous sharp objects and gates must be able to lock	Backgarden is enclosed, concrete boarding with wired fencing on the back and wooden fencing on one side of the property. There is also an extra secure gate which is locked at all times, which leads to the back gate to prevent any dogs escaping through this way.
check the licensee is aware that dogs must wear a collar and identity tag during their stay and must display name, address and telephone number of premises	Once a dog has been boarded, they provide a identity tag that will have the applicants details on.
<b>FIRE / EMERGENCY PRECAUTIONS</b>	
What is the licensees evacuation plan.	The applicant will take the dogs through to the back garden, their leads are kept in the conservatory near the door so easily accessible. Once the dogs are safe the applicant will call vippies and ensure the dogs are removed and safe.
A relative, friend or neighbour within 5 minutes travelling time must have a spare set of keys and access to the premises in case of an emergency. These details must be made available to the Licensing Authority.	if any emergency the applicant will always contact vippies, they are able to come and collect the dogs, and have transportation.